

Briefing Note on how Brixham Town Council was established

Timescales

Description	Date
Council approved the submitted proposals in relation to the establishment of a town council for Brixham for submission to the Office of the Deputy Prime Minister (now DCLG) and the Electoral Commission.	23 November 2005
Submission sent to DCLG	30 November 2005
Brixham Town Council working party considered key issues for determination in establishing the new Brixham Town Council.	6 July 2006
The Department for Communities and Local Government notified the Council that the Secretary of State had made an order (The Torbay (Parish) Order 2006)) for the establishment of a parish council for Brixham.	5 December 2006
The Electoral Commission advised that they had made their order in relation to the electoral arrangements.	5 February 2007
Detailed project plan attached at Appendix 1.	
Election	3 May 2007

Shadow arrangements

Torbay Council established a shadow parish Council at the Council meeting on 1 March 2007, comprising the elected councillors for the district wards of the Berry Head with Furzeham and St Marys with Summercombe Ward which was in place up until the day of the elections for the new parish Council on 3 May 2007.

Budget

Torbay Council set the initial budget of £212,000 (including £50,000 for grants and projects) which was set out in the Order establishing Brixham Town Council.

This budget was to cover the minimum requirements of setting up the new Town Council. The only service that was transferred was allotments.

The report to Council on 1 March 2007 states:

“Local councils do have a wide range of powers should they decide to use them and may, with the agreement of the relevant unitary/district council, carry out functions normally undertaken by those councils. If for example the parish council expressed a wish to undertake all street cleaning in the Brixham area, then this could only happen with the consent of Torbay Council. In the event that Torbay Council decided to transfer a service then an appropriate budget adjustment would need to be made to reflect that transfer. Initially the parish council’s role with respect to direct service provision will be limited to the provision of allotments, but might evolve and include other services at a later date.”

Appendices

Appendix 1 Project Plan

Appendix 2 Report to Council 1 March 2007 on Establishment of a Parish Council for Brixham